



LSST Travel Summary Report

Name:

TR#:

Dates of Travel:

Meeting/Conference Location:

Purpose of Travel:

Accomplishments:

Additional Comments:

Per Diem Explanation

Were any meals provided during this trip: Yes No

If yes, indicate which meal(s) and date(s) provided:

Breakfast Date(s):

Lunch Date(s):

Dinner Date(s):

Other per diem explanation: