

# Personnel Resource Checklist for the University of Washington

## Emergent Issues (requiring immediate attention):

- In all cases of emergency dial 911 from any UW phone
  - This will direct you to UW police who have response units trained to address a number of situations. For non emergencies call 206 685 8973
- In cases where you are not able to call 911 (e.g. you are interacting with someone and are threatened) call the front office (206-543-2888) and refer to the "XXX".
  - The front office is aware that a reference to a "XXX" requires immediate attention. If possible indicate where you are in the building.
- For situations where you are concerned about a behaviour but not in immediate peril call Safe Campus (206-685-7233) which is available 24/7
  - Safe campus (<http://depts.washington.edu/safecamp/>) works on concerns due to relationship violence, stalking, harassment, intimidation, cyberstalking, interpersonal conflicts at school or work, and suicidal thoughts. They can enact immediate steps to make a situation safer for a person who may be at risk and can coordinate a response across different resources.

## Ongoing support and services:

- Safe Campus (206-685-7233) also deals with ongoing concerns and can provide guidance and resources to address a range of situations
  - Safe Campus has violence prevention and response specialists trained to take a call, connect with resources, and put safety measures in place to reduce the chances of violence occurring.
- The Ombuds Office (206-543-6028) provides counselling and advice for ongoing conflict resolution and mediation. Where it can it works in a confidential manner
  - The Ombuds Office (<https://www.washington.edu/ombud/>) has personnel with expertise in managing and resolving conflict. Their approach is through active problem-solving process to prevent, manage, and resolve future conflicts.
  - The office facilitates and mediates situations and has access to and information on resources that are available within and outside of the university.
- Sexual harassment is dealt with by the Title IX coordinator (206-221-7932)
  - The Title IX coordinator ([TitleIX@uw.edu](mailto:TitleIX@uw.edu)) provides assistance in responding to and investigating complaints. It provides training and outreach in addressing issues related to sexual harassment.
- UW Carelink (206-543-6963) is an employee assistance program that provides work and personal counseling and advice
  - Carelink (<http://hr.uw.edu/worklife/uw-carelink>) provides free, confidential access to qualified professionals who provide: counseling, legal advice, financial guidance, consultation for managers, critical and traumatic incident response services, departmental trainings and workshops