### WorldSource CrisisResponse

#### **EMERGENCY ACTION CARD**

In the event of a crisis or emergency, immediately call the 24-Hour Crisis Center toll-free from U.S./Canada at:

1-877-743-7669 OR CALL COLLECT:

1-713-260-5500

### **EMERGENCY PROCEDURES:**

- Be prepared to REPORT who, what, where, when, why, deadlines and demands.
- WRITE DOWN all dates and times of events.
- ALERT your Crisis Management team ASAP.
- 4. PROTECT all evidence.
- 5. **DO NOT REVEAL** any information to anyone, incuding the media.

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